



The Green, Cassington, Witney, Oxon, OX29 4DN
01865 880443
office.3651@st-peters.oxon.sch.uk
www.st-peters.oxon.sch.uk

Headteacher: Mrs Jeanette A. G. Millward MA(Ed)
Chair: Garry Peasley
Treasurer: Martin Ritchie
Minutes Secretary: Kathryn Claridge

Minutes for meeting: Tuesday 7th February 2017

Attending: Jeanette Millward, Garry Peasley, Clare Want, Gareth Want, Kadie Taylor

Apologies: Martin Ritchie, Angie Perrin, Kathryn Claridge

Committee

Meetings have been set for the duration of this School year – 1st Tuesday of each month:

Tuesday 7th March / Tuesday 4th April / Tuesday 2nd May / Tuesday 6th June / Tuesday 4th July

Mrs Millward to mention to teachers about support: **Action Mrs Millward to let staff know these dates and get staff to sign up to attend SPSA meeting:**

Disco

Door duty: Sam Ripley-Jones & Mrs Emma Bradley for 1st half. Angie Perrin & Michelle Glass for 2nd half.

Mrs M to ask Reggie to come at the end of the disco to check all OK

Vicky T-C will do facepainting (hearts)

Claire Martin running glowsticks for Asylum Welcome

Kadie to get Freddos

Clare W to do balloons

Clare W has organized kitchen rota & agreed to oversee tidiness. If there's an issue, Donna/Clare W to discuss between them

Action: Garry to email Lorna to check when the disco people will turn up (4.45 please) and also to confirm what the charges will be from the DJs.

Need to ensure that kids don't go out of the doors – given the new security system, they won't be able to come back in.

Loo patrol is required.

100 Club

Catherine to do letter and Emily will send out with newsletter to remind people to pay

Kadie to get new sign ups with Apple Tree parents via a letter (can use the letter that was in December CAWN).

Do it as 100 Club with 100 numbers but then put the proceeds of empty numbers back into the SPSA.





Fundraising

Family BINGO:

Village Hall for Bingo – not free on 5th March. Let's try doing it in the school.

Friday 31st March: Advertise in CAWN. 3.15pm. Parents to donate cakes. Tea and cakes at interval. Table of prize and choose what you want. Prizes -could we say unwanted Christmas presents? Have a money round – full house only wins a £5.

Full house each time. Can buy bingo books from Amazon etc – **Action: Kadie to buy books + dabbers.**

Project numbers onto the screen.

Action: Mrs Millward to put in newsletter: Date + call for prizes (unwanted Christmas gifts please). Charge for bingo books, dabbers, and cake/tea.

Easter Bonnet Day

Thursday 6th April. SPSA to arrange Easter eggs – smaller eggs please. **Action: Sophia Ross to buy.** SPSA to do tea/coffee/biscuits.

End of School/Summer Picnic

Could do strawberries and cream and Prosecco or PIMMS; Could do our own ice cream with a vehicle – like a bike

Possible Treasure Hunt around the village.

Action: Garry to email Nav Dey to get pub quiz back up and running

Trip funding – SPSA vs School breakdown of funds

Teachers have £500 from SPSA per year. They then work out additional costs.

Mrs Millward to make clear on newsletters what the costs are per child for trips. "If SPSA were not funding this trip, then the total costs would be £xxxx. SPSA is funding £xxx per child for this trip."

AOB

Website upgrade Re-design to be mobile friendly. Total is £360 so Mrs Millward asking SPSA for half of this to fund the upgrade. Garry to get access to content management system for website and to upload new minutes and 'save the dates'.

Play equipment: Mrs M has done the bid paperwork for the next stage of the playground. Now asking for a Grant Consultant Fee of £500.

Nicola Wilby would like to be now on the Friends list

Kadie needs infographic leaflets – **Action: Garry to print.** Kadie to give out to APPLE parents/carers with a note to say what help is needed + how to help + the call for new 50 Club members.

Another opportunity is to ask at Parent's Evening on Tuesday 28th March 2 – 6.50pm to target APPLE parents.

Next Meeting: Tuesday 7th March 2017 at 8pm (Mr Long's room)